



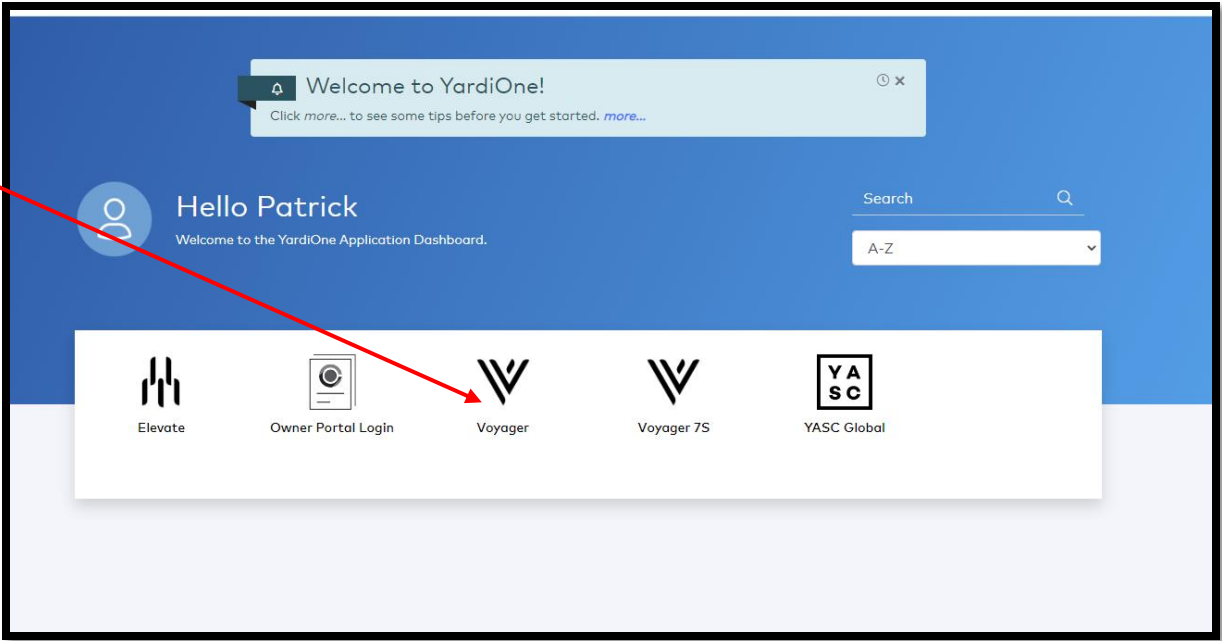
www.MyPropertyBilling.com

VIEWING ASSOCIATION & UNIT OWNER ACCOUNT INFORMATION



Board Dashboard: Voyager

Review Association and Unit Owner Information.



Board Voyager Dashboard: Review Unit Owner Account Information

Option 1:
To access unit owner
account information.

The screenshot displays the YARDIVOYAGER dashboard for a Condo, Co-op & HOA. The main navigation bar includes links for Home, Help, Sign Out, and SaaS Messages. The dashboard is divided into several sections: Reports, Condo/Co-op/HOA, Quick Email, Violations/Arch Rev, and Current GL Balance. The central area shows a date range of 01/29/2023 to 02/28/2023, with 1 property and 172 units. The 'Review Owner' and 'Review Alternate' buttons are highlighted with red arrows. Below these buttons are links for A/R Summary, A/R Details, A/P Summary, and A/P Details. The 'Links' section includes New PO, New WO, New Meeting, Monitor Reports, New Service Request, and Violation Management. The 'Unit Detail' section shows Owner Occupant (175) and Owner Absentee (60). The bottom section features a calendar for January 2023, with a 'Jump To' button and a 'Today' button. Two pop-up windows are shown: 'Owners' and 'Alternate Search'. The 'Owners' window displays a list of owners with columns for Code, Name, and Address. The 'Alternate Search' window displays a list of alternate owners with columns for Code, Name, and Address. Both windows show 'Showing 1 to 10 of 268 entries' and 'Showing 1 to 10 of 156 entries' respectively.



Board Voyager Dashboard: Review Unit Owner Account Information

Option 2
Type in First or Last Name

YARDIVOYAGER

Home Help Sign Out SaaS Messages

Condo, Co-op & HOA Dashboard

Sunday, January 29, 2023

Property/List

a179

Go

Help

Date Range

01/29/2023

02/28/2023

Properties

1

Units

172

Finance

A/R Summary

A/R Details

A/P Summary

A/P Details

Maintenance

Pending Work Requests

6

Completed WO Followup

0

Purchase Orders

0

Tasks

Tasks Pending

0

Tasks Past Due

0

Links

New PO

New WO

New Meeting

Monitor Reports

New Service Request

Violation Management

Summary

Meetings

0

Active Board Members

4

Purchases In Progress

0

Legal Count

2

Total Unique Persons

235

Total Unit Persons

235

Total Legal Owners

235

Unit Detail

Owner Occupant

175

Owner Absentee

60

Calendar

Dashboard

Person Search

Critical Dates

Jump To

Today

Day

Week

2 Week

31 Month

January 2023

Monday

Tuesday

Wednesday

Thursday

Friday

Sat/Sun

December 26

27

28

29

30

31

January 1

John Doe

Star

Clock

Grid

Grid

Resident

Show 10 entries

Search:

Code

Name

t0007914

John Doe

Showing 1 to 1 of 1 entries

First

Previous

1

Next

Last

Board Voyager Dashboard: Review Unit Owner Account Information

Option 3
Click on Units... then Click
on Units again.

YARDIVOYAGER

Home Help Sign Out SaaS Messages

Condo, Co-op & HOA Dashboard

Sunday, January 29, 2023

Property/List a179 Go Help

Date Range 01/29/2023 02/28/2023

Properties 1 Units 172

Finance

A/R Summary A/R Details

A/P Summary A/P Details

Maintenance

Pending Work Requests 6

Completed WO Followup 0

Purchase Orders 0

Tasks

Tasks Pending 0

Tasks Past Due 0

Links

New PO New WO New Meeting

Monitor Reports New Service Request

Summary

Meetings 0

Active Board Members 4

Purchases In Progress 0

Legal Count 2

Total Unique Persons 235

Total Unit Persons 235

Total Legal Owners 235

Unit Detail

Owner Occupant 175

Calendar Units - 01/30/2023 Person Search Critical Dates

Unit Type

Condo

Number

172

Description

Click on Unit or Name to access
owner account.

Unit Type

Unit Type Condo

Property / Unit	Unit Address	Primary Owner
a179 100		
a179 101		
a179 102		
a179 103		
a179 104		
a179 105		
a179 106		
a179 107		
a179 108		
a179 109		
a179 110		
a179 111		
a179 112		
a179 113		
a179 114		
a179 115		
a179 116		
a179 117		
a179 118		
a179 119		
a179 120		
a179 121		
a179 122		
a179 123		
a179 124		
a179 125		
a179 126		
a179 127		
a179 128		
a179 129		
a179 130		
a179 131		
a179 132		
a179 133		
a179 134		
a179 135		
a179 136		
a179 137		
a179 138		
a179 139		

List of
Primary Unit Owner Name and Unit
Address

Board Voyager Dashboard: Unit Owner Account

Tabs Access More Information

Primary Unit Owner is asterisked. Others in the unit are either alternate owners, tenants or children

Condo Owner

Functions

First

Last

Address

Unit 100

City

State-Zip

NJ 07029

Country

us

E-mail

Alt. E-mail

Office-Home

Fax-Mobile

Edit

Help

ID

t0007914

Status

Current

Legal

Payments

Alternate

Occupant?

☒

Registered CondoCafe?

☐

Board Member?

☐

Subscribed To Emails In CondoCafe?

☐

Voter?

☐

Opt Out From Member List?

☐

Emergency Assist?

☐

Owner Has Pets?

☐

Correspondence

No E-Mail

E-Mail Disable For

Attachment Notifications

Correspondence Statements

Correspondence Ledger

Correspondence Letter

General

Alternates

Scheduled Charges

Contacts

Late Fee/Payments

Vehicles

Other Info

Pet Registry

Property

Building

Sub

Unit

Unit Type

Type

Name

From

To

a179

1792

100

Condo

Owner Occupant

12/28/2022

a179

1792

100

Condo

Owner Occupant

12/28/2022

Indicates how a unit owner is getting communications. No email means homeowner is receiving mailed letters and statements.

* Homeowners receive either mailed or emailed communication, not both.

If the field says either **Closed** or **Start Notice**, the unit owner is or was in legal collections.

Box will be checked if the unit owner is a Board Member

Board Voyager Dashboard: Unit Owner Account Function Keys

Attachments are copies of all owner emailed statements.

Condo Owner

Functions

First

Last

Address

Unit 100

City

State-Zip

Country

E-mail

Alt. E-mail

Office-Home

Fax-Mobile

ID

Status

Legal

Payments

Alternate

Occupant?

Board Member?

Voter?

Emergency Assis

Owner Has Pets?

Attachments (1)

Memo

Email

Ledger

Legal

Recurring Payment S

Owner History

Condo Pet Registry

SVT Tenant Data

Billing & Payments Interface

Attachments

Available Attachments for Tenant: Betty Lam (t0001827)

Sort By: Order: Ascending Go

Type	Description	Date	Attachment	Secure	Show on Portal	Detach
Monthly Statement	Monthly Statement (08/19/2022)	08/19/2022	MonthlyStatement_2713_101t0001827r0000661_08192022_1.pdf	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Monthly Statement	Monthly Statement (09/19/2022)	09/19/2022	MonthlyStatement_2713_101t0001827r0000661_09192022_1.pdf	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Monthly Statement	Monthly Statement (10/18/2022)	10/18/2022	MonthlyStatement_2713_101t0001827r0000661_10182022_1.pdf	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Monthly Statement	Monthly Statement (11/17/2022)	11/17/2022	MonthlyStatement_2713_101t0001827r0000661_11172022_1.pdf	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Monthly Statement	Monthly Statement (12/16/2022)	12/16/2022	MonthlyStatement_2713_101t0001827r0000661_12162022_1.pdf	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Monthly Statement	Monthly Statement (12/16/2022)	12/16/2022	MonthlyStatement_2713_101t0001827r0000661_12162022_2.pdf	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Monthly Statement	Monthly Statement (12/16/2022)	12/16/2022	MonthlyStatement_2713_101t0001827r0000661_12162022_3.pdf	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Monthly Statement	Monthly Statement (01/11/2023)	01/11/2023	MonthlyStatement_2713_101t0001827r0000661_01112023_1.pdf	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Edit

Help

General

Alternates

Scheduled Charges

Contacts

Late Fee/Payments

Vehicles

Other Info

Pet Registry

Property

Building

Sub

Unit

Unit Type

Type

Name

From

To

a179

1792

100

Condo

Owner Occupant

12/28/2022

a179

1792

100

Condo

Owner Occupant

12/28/2022

Click on Blue Attachment to View, Download, or Print.

Click on Blue Attachment to View,
Download, or Print.

Board Voyager Dashboard: Unit Owner Account Function Keys

Memos are all notes that have been made on the account.

Condo Owner

Functions

First
Last
Address
Unit 100
City
State-Zip
NJ 07029
Country
us
E-mail
Alt. E-mail
Office-Home
Fax-Mobile

ID
Status
Legal
Payments
Alternate
Occupant?
Board Member?
Voter?
Emergency Assis
Owner Has Pets?

Attachments (1)
Memo
Email
Ledger
Legal
Recurring Payment Setup
Owner History
Condo Pet Registry
SVT Tenant Data
Billing & Payments Interface

Edit
Help

General

Alternates

Scheduled Charges

Contacts

Late Fee/Payments

Vehicles

Other Info

Pet Registry

Property

Building

Sub

Unit

Unit Type

Type

Name

From

To

a179

1792

100

Condo

Owner Occupant

12/28/2022

a179

1792

100

Condo

Owner Occupant

12/28/2022

Memo Information

Memos for Tenant:

Date	Type	Status	Notes
02/23/2021	AR Aging Notes	In Process	Property: a179, Date Through: 12/2020, Date As Of: 02/15/2021, Group by: Unit, 0 -30 Days: 350.10, 30 -60 Days: 21615.52, Notes: Current on payments. Old lien balance. Under review.

Date
Time
Type
Status
Result
Agents
Notes

02/23/2021

5:08 PM

AR Aging Notes

In Process

Show on Calendar

Property

Unit

Unit Type

Employee

a179

175

Condo

Property: a179, Date Through: 12/2020, Date As Of: 02/15/2021, Group by: Unit, 0 -30 Days: 350.10, 30 -60 Days: 21615.52, Notes: Current on payments. Old lien balance. Under review.

Save

New

Close

Help

Delete



Board Voyager Dashboard: Unit Owner Account Function Keys

Email allows Board members to email and save communication to a homeowner as well as view past emails sent.

Condo Owner

Functions

First

Last

Address

Unit 100

City

State-Zip

Country

E-mail

Alt. E-mail

Office-Home

Fax-Mobile

ID

Status

Legal

Payments

Alternate

Occupant?

Board Member?

Voter?

Emergency Assis

Owner Has Pets?

Edit

Help

Functions

Attachments (1)

Memo

Email

Ledger

Legal

Recurring Payment Setup

Owner History

Condo Pet Registry

SVT Tenant Data

Billing & Payments Interface

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Alternates

Scheduled Charges

Contacts

Late Fee/Payments

Vehicles

Other Info

Pet

Property

Building

Sub

Unit

Unit Type

Type

Name

From

To

a179

1792

100

Condo

Owner Occupant

12/28/2022

a179

1792

100

Condo

Owner Occupant

12/28/2022

To:

Cc:

Bcc:

Subject:

Separate Email for each Recipient

Note: Email addresses from 'Cc' and 'Bcc' field will be ignored.

Send Email

Body

Contacts

Attachments

Additional Attachments

Memo

Email History

Sender	Date Sent	Subject	To	Verified	View
Do Not Reply	11/17/2022			Yes	
Do Not Reply	12/17/2021			Yes	
Jen OBrien	03/16/2021			Yes	
Jen OBrien	03/16/2021			Yes	
Do Not Reply	02/19/2021			Yes	
	01/15/2021			Yes	
Jen OBrien	12/27/2020			Yes	



Board Voyager Dashboard: Unit Owner Account Function Keys

Ledger will allow Board Members to view an owner's payment history.

Condo Owner

First

Last

Address

City

State-Zip

Country

E-mail

Alt. E-mail

Office-Home

Fax-Mobile

ID

Status

Legal

Payments

Alternate

Occupant?

Board Member?

Voter?

Emergency Assis

Owner Has Pets?

Edit

Help

Functions

Attachments (1)

Memo

Email

Ledger

Legal

Recurring Payment Setup

Owner History

Condo Pet Registry

SVT Tenant Data

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Late Fee/Payments

Vehicles

Other Info

Pet

Property

Building

Sub

Unit

Unit Type

Type

Name

From

To

a179

1792

100

Condo

Owner Occupant

12/28/2022

a179

1792

100

Condo

Owner Occupant

12/28/2022

From

All

Age As Of

To

02/01/2023

Correspondence

Excel

Date	Invoice No.	Description	Unit	Charges	Payments	Balance	Chg/Ref
12/31/2020	4034	4100-Maintenance Fees	175	22,644.92		22,644.92	C-4726
12/31/2020	4034	4250-Attorney Collection Charges	175	1,620.50		24,265.42	C-4727
12/31/2020	11317	4100-Maintenance Fees Remove	175	(22,644.92)		1,620.50	C-13140
12/31/2020	11319	4250-Attorney Collection Charges Remove	175	(1,620.50)		0.00	C-13142
12/31/2020		Tops Balance - Prog Gen Reverses receipt Ctr# 2746 (Re-applied receipt)			3,000.00	3,000.00	R-10745
12/31/2020		Tops Balance - Reversed by ctr# 18745 (Re-applied receipt)			3,000.00	0.00	R-2746
12/31/2020		Tops Balance - Reapplied Receipt			3,000.00	(3,000.00)	R-18744
01/01/2021	1600	4100-Maintenance Fees (01/2021)	175	350.10		(2,649.90)	C-1987
02/01/2021	5666	4100-Maintenance Fees (02/2021)	175	350.10		(2,299.80)	C-6824
03/01/2021	9104	4100-Maintenance Fees (03/2021)	175	350.10		(1,949.70)	C-10742
04/01/2021	12788	4100-Maintenance Fees (04/2021)	175	350.10		(1,599.60)	C-15504
04/09/2021		JACH-WEB - Online Payment - EFT Payment, Web - Resident Services			150.90	(1,750.50)	R-18143
04/09/2021		JACH-WEB - Online Payment - EFT Payment, Web - Resident Services			350.10	(2,100.60)	R-18142
05/01/2021	16677	4100-Maintenance Fees (05/2021)	175	350.10		(1,750.50)	C-20484
05/27/2021		JACH-WEB - Online Payment - EFT Payment, Mobile Web - Resident Services			1,050.30	(2,800.80)	R-24227
06/01/2021	20112	4100-Maintenance Fees (06/2021)	175	350.10		(2,450.70)	C-24591
07/01/2021	23823	4100-Maintenance Fees (07/2021)	175	350.10		(2,100.60)	C-28794
08/01/2021	27309	4100-Maintenance Fees (08/2021)	175	350.10		(1,750.50)	C-32810
09/01/2021	31321	4100-Maintenance Fees (09/2021)	175	350.10		(1,400.40)	C-37399
10/01/2021	35095	4100-Maintenance Fees (10/2021)	175	350.10		(1,050.30)	C-42210
11/01/2021	39280	4100-Maintenance Fees (11/2021)	175	350.10		(700.20)	C-47082
12/01/2021	43412	4100-Maintenance Fees (12/2021)	175	350.10		(350.10)	C-51823
12/27/2021		JACH-WEB - Online Payment - EFT Payment, Web - Resident Services			5.25	(355.35)	R-59861
01/01/2022	47291	4100-Maintenance Fees (01/2022)	175	355.35		(1,066.05)	R-60153
02/01/2022	51620	4100-Maintenance Fees (02/2022)	175	355.35		(710.70)	C-56312
02/11/2022		JACH-WEB - Online Payment - EFT Payment, Web - Resident Services			355.35	(355.35)	R-67855
03/01/2022		JACH-WEB - Online Payment - EFT Payment, Web - Resident Services			1,066.05	(1,421.40)	R-67855
03/22/2022	55685	4100-Maintenance Fees (03/2022)	175	355.35		(1,066.05)	C-66194
04/01/2022	59548	4100-Maintenance Fees (04/2022)	175	355.35		(710.75)	C-70805
05/01/2022	63443	4100-Maintenance Fees (05/2022)	175	355.35		(355.35)	C-75445
05/26/2022	70222	4181-Key Income 2 Clubhouse cards	175	100.00		(455.35)	C-83488
06/01/2022	67485	4100-Maintenance Fees (06/2022)	175	355.35		(100.00)	C-80277
06/08/2022		JACH-WEB - Online Payment - EFT Payment, Web - Resident Services			100.00	(1,066.05)	R-86623
06/08/2022		JACH-WEB - Online Payment - EFT Payment, Web - Resident Services			1,066.05	(2,132.10)	R-86624
06/09/2022	70638	2400-Refundable Deposits	175	200.00		(1,932.10)	C-83918
06/09/2022	70639	4140-Move In Charges	175	150.00		(1,782.10)	C-83919
07/01/2022	72293	4100-Maintenance Fees (07/2022)	175	355.35		(1,426.75)	C-85846
07/08/2022	75499	2400-Refundable Deposits	175	(200.00)		(1,626.75)	C-89538
07/11/2022		JACH-WEB - Online Payment - EFT Payment, Mobile Web - Resident Services			150.00	(1,776.75)	R-91687



Board Voyager Dashboard: Unit Owner Account Function Keys

Legal allows Board Members to track the process of accounts currently in legal collections or with a collection company.

Legal Cards are updated routinely.

Condo Owner

Functions

First

Last

Address

Unit 100

City

State-Zip

Country

E-mail

Alt. E-mail

Office-Home

Fax-Mobile

ID

Status

Legal

Payments

Alternate

Occupant?

Board Member?

Voter?

Emergency Assi

Owner Has Pets

Edit

Help

Functions

Attachments (1)

Memo

Email

Ledger

Legal

Recurring Payment Setup

Owner History

Condo Pet Registry

SVT Tenant Data

Billing & Payments Interface

General

Alternates

Scheduled Charges

Contacts

Late Fee/Payments

Vehicles

Other Info

Pet I

Property	Building	Sub	Unit	Unit Type	Type	Name	From	To
a179	1792		100	Condo	Owner Occupant	Debtors Request (S)	12/28/2022	
a179	1792		100	Condo	Owner Occupant		12/28/2022	

Legal Card

Functions

Resident

Unit

Lessee Names

Card Type

Card Reason

Legal Status

Legal Alert

Property

Book

Begin

Next Due

Closed

Unpaid Charges

Account

L&T

Attorney

Court

Guarantors

History

Print Legal

Notes

Created by:

Updated by:

Case Closed

New WQ

Legal WQ

Actions

Type	Event	Begin	Time	Due	Flags	Amount	Attorney Fee	Notes
Note		12/14/2022		12/14/2022		11,542.20	0.00	Date: 12/14/2022 Arrears: 11,542.20 Type: NoteSTARK & STARK ACTION: Per Management's instructions, we forwarded a new Collection Letter January 14, 2022 demanding \$1,957.05. Lien recorded 4/5/22 in the amount of \$6,033.60. Money Judgment action filed, we await service of the Complaint. On 7/20/22, we requested re-service of the Summons and Complaint at the unit address, as mail is being delivered there and accepted there for debtor. On 8/26/22 our office was advised debtor could not be served at the unit, and on 9/13/22 we submitted a request to the Court for re-service at the address we've located in New York. As we have been unsuccessful serving debtor, and have been advised debtor is in China, we are filing a Motion to Publish for service.
Note		08/26/2021		08/26/2021		4,610.87	0.00	Date: 8/26/2021 Arrears: 4,610.87 Type: Note Address for debtor has been located. Approved money judgement
Note		07/27/2021		07/28/2021		4,198.07	0.00	Date: 7/27/2021 Arrears: 4,198.07 Type: Note We are filing a lien to secure the amounts due to the Association. Lien recorded 7/23 for in the amount of \$6,434.29. Trying to find address (tenant lives there and recommend money judgement).
Note		06/01/2021		06/30/2021		3,068.86	0.00	Date: 6/1/2021 Arrears: 3,068.86 Type: Note 5/11 sent ADB, next step Lien.



Board Voyager Dashboard: A Few Shortcuts

Violation Management currently under construction and will be available in 2023

The screenshot shows the YARDVOYAGER dashboard. At the top, a navigation bar includes 'Home', 'Help', 'Sign Out', and 'SaaS Messages'. The 'Home' link is circled in red. Below this is a 'Condo, Co-op & HOA Dashboard' section. On the left, a sidebar menu lists 'Reports', 'Condo/Co-op/HOA', 'Quick Email', 'Violations/Arch Rev', and 'Current GL Balance'. A red arrow points from the 'Violation Management' text on the left to the 'Violations/Arch Rev' menu item. The main content area is divided into several sections: 'Sunday, January 29, 2023' with a 'Property/List' dropdown and 'Go' button; 'Date Range' set to '01/29/2023' to '02/28/2023'; 'Properties' count of 1 and 'Units' count of 172; 'Finance' section with links for 'A/R Summary', 'A/R Details', 'A/P Summary', and 'A/P Details'; 'Maintenance' section with counts for 'Pending Work Requests' (6), 'Completed WO Followup' (0), and 'Purchase Orders' (0); 'Tasks' section with counts for 'Tasks Pending' (0) and 'Tasks Past Due' (0); 'Links' section with links for 'New PO', 'New WO', 'New Meeting', 'Monitor Reports', 'New Service Request', and 'Violation Management'; 'Summary' section with a table of metrics; and 'Unit Detail' section with a table of metrics. Red arrows point from the explanatory text on the right to the 'Meetings' row in the Summary table, the 'Total Unique Persons' row, and the 'Total Legal Owners' row. At the bottom, there is a 'Calendar' section with tabs for 'Calendar', 'Dashboard', 'Person Search', and 'Critical Dates'. The calendar view shows 'January 2023' with days from Monday, December 26, to Saturday, January 31.

Meetings	0
Active Board Members	4
Purchases In Progress	0
Legal Count	2
Total Unique Persons	235
Total Unit Persons	235
Total Legal Owners	235

Owner Occupant	175
Owner Absentee	60

To quickly access Board Member name or contact information

OR
To view all units that have been or are currently in Legal Collections.

OR
Legal Owners by Unit



For further assistance:

Customer Service 888-315-7773

Contact Your Property Manager or Property Administrator

